

FEBRUARY 20, 2018

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL

CITY OF BELLVILLE

1. 5:00 P.M. CALL TO ORDER

Mayor Joe Ed Lynn called the meeting to order at 5:00 p.m.

2. INVOCATION AND PLEDGES OF ALLEGIANCE

Alderman Wayne Browning led all in prayer and Pledges of Allegiance.

3. CERTIFICATION OF A QUORUM

Present-to-wit: Mayor Joe Ed Lynn, Aldermen Douglas Lottridge, James Harrison, Clay Kistler, John Moore and Wayne Browning; thereby a quorum was established. Also present were City Administrator Shawn Jackson, City Attorney Charley Smith and City Secretary Betty Hollon.

4. CONSIDERATION TO ADOPT AGENDA

The motion was made by Alderman Browning and seconded by Alderman Harrison to adopt the Agenda for the Regular Meeting of February 20, 2018 as presented. Motion carried unanimously.

5. CONSIDERATION TO APPROVE MINUTES OF PREVIOUS MEETING

The motion was made by Alderman Lottridge and seconded by Alderman Harrison to approve the Revised Minutes of the Regular Meeting of January 23, 2018 and the Special Meeting of January 30, 2018 as presented. Voting in favor were Aldermen Lottridge, Harrison and Moore. Opposed were Aldermen Browning and Kistler. Motion carried.

6. CITIZEN'S FORUM *(Any public comment that is made on an item that is not on the posted final agenda will only be heard by the City Council. No formal action, discussion, deliberation, nor comment will be made by the Council.)*

Several citizens commented to Council: Matt Riefkohl spoke regarding airport updates, Nancy Dornon clarified to Council a person does not have to be a patient at the hospital to use the helipad, Jason Smalley spoke of March 10<sup>th</sup> Back the Blue 5K, and Ed Caravello spoke about lots in Bell Oaks on High Meadow Street.

7. QUESTIONS AND COMMENTS FROM MAYOR/ COUNCIL MEMBERS/CITY ATTORNEY (DISCUSSION IS LIMITED TO STATEMENTS OF POLICY OR STATEMENTS OF FACTUAL MATTERS, OR THE REQUEST THAT A MATTER BE PLACED ON THE NEXT MEETING'S AGENDA)

Alderman Browning inquired on courtesy car at the airport.

8. REPORT OR REQUEST(S) FROM CITY ADMINISTRATOR/DEPARTMENT HEADS

City Administrator Shawn Jackson reported Spring Clean-up will be March 12 through March 23 with free access to the recycling center and the waterline grant project has begun surveying.

9. CONSIDERATION OF REPLAT OF LOTS 3A AND 3B, BLOCK 6 OF BELL OAKS SUBDIVISION INTO LOTS 3A1 AND 3B1, BLOCK 6 OF BELL OAKS SUBDIVISION AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Lottridge and seconded by Alderman Harrison to approve the replat of Lots 3A and 3B. Alderman Kistler commented the replat is difficult to read and would like surveyor to show measurements on front and back of lots and utilities. Alderman Browning agreed more information was

needed. Alderman Lottridge and Alderman Harrison withdrew their motions. Mr. Caravello agreed to get Mr. Bryant to draw up new replats. After additional information is collected a Special Meeting could be held to consider the replat.

10. CONSIDERATION OF REPLAT OF SOUTH FORTY SUBDIVISION, SECTION 2, INTO LOTS 3, 4, 5 AND 6 SOUTH FORTY SUBDIVISION AND ANY RELATED ACTION NECESSARY

Mr. Zach Ussery asked Council to consider the replat in South Forty Subdivision of reducing 5 lots to 4 lots. Council asked to see a survey and legal description of the property. This item will be presented again at a Special Meeting.

11. CONSIDERATION TO AMEND ARTICLE 3.07 SIGNS OF THE CITY OF BELLVILLE CODE OF ORDINANCES AND ANY RELATED ACTION NECESSARY

Alderman Harrison is concerned about downtown signs not looking appropriate for our small town look.

12. CONSIDERATION TO AMEND ARTICLE 1.07 SECTION 1.07.001 LIBRARY BOARD OF THE CITY OF BELLVILLE ORDINANCES AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Harrison and seconded by Alderman Kistler to adopt the Ordinance amending the Library Board from nine members to six members. Motion carried unanimously.

13. CONSIDERATION OF INTERLOCAL AGREEMENT FOR JOINT ELECTION BETWEEN CITY OF BELLVILLE AND BISD ON ELECTION DAY OF MAY 5, 2018 AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Browning and seconded by Alderman Lottridge to approve the Interlocal Agreement for Election Day Voting by Personal Appearance to be Conducted at a Common Polling Place between BISD and the City of Bellville. Motion carried unanimously.

14. CONSIDERATION TO APPROVE RESOLUTION ADOPTING A CITY OF BELLVILLE POLICY AND PROCEDURES FOR REPAIRS AND MAINTENANCE OF VEHICLES AND EQUIPMENT AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Moore and seconded by Alderman Lottridge to approve Resolution 1554 adopting a City of Bellville Policy and Procedures for Repairs and Maintenance of Vehicles and Equipment. Motion carried unanimously.

15. CONSIDERATION TO APPROVE RESOLUTION ADOPTING A CITY OF BELLVILLE CREDIT CARD POLICY AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Moore and seconded by Alderman Kistler to approve Resolution 1553 adopting a City of Bellville Credit Card Policy. Motion carried unanimously.

16. CONSIDERATION TO APPROVE RESOLUTION ADOPTING A CITY OF BELLVILLE FRAUD PREVENTION AND DETECTION POLICY AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Browning and seconded by Alderman Moore to approve Resolution 1555 adopting a City of Bellville Fraud Prevention and Detection Policy. Motion carried unanimously.

17. CONSIDERATION TO APPROVE ORDINANCE OF THE CITY OF BELLVILLE SUPERCEDING AND REPLACING ARTICLE 11.04 HOTEL OCCUPANCY TAX, SECTION 11.04.002 LEVY; RATE; EXEMPTION, ARTICLE 11.04.009 USE OF REVENUE, SECTION 11.04.010 CONTRACTS FOR MANAGEMENT OF FUNDED PROGRAMS AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Browning and seconded by Alderman Moore to approve Ordinance 1552 amending the hotel occupancy tax from 6% to 7%. Motion carried unanimously.

18. CONSIDERATION TO APPROVE QUARTERLY INVESTMENT REPORT AND ANY RELATED ACTION NECESSARY

The motion was made by Alderman Lottridge and seconded by Alderman Moore to approve the Quarterly Investment Report of December 31, 2017. Motion carried unanimously.

19. DISCUSSION ON RULES OF PROCEDURE FOR THE CITY COUNCIL OF THE CITY OF BELLVILLE

A Draft Rules of Procedure for the City Council of the City of Bellville, Texas was presented by Alderman Kistler and Moore. Mayor Joe Ed Lynn recommended everyone look it over and then discuss it further at a Special Meeting. The motion was made by Alderman Kistler and seconded by Alderman Browning to put this item with discussion and action if necessary along with the previous two items regarding replatting on a Special Meeting Agenda. Motion carried unanimously.

20. OPEN SESSION RECESSED

The motion was made by Alderman Browning and seconded by Alderman Kistler to recess the Open Session at 6:58 p.m. Motion carried unanimously.

21. EXECUTIVE SESSION CONVENED UNDER TEXAS GOVERNMENT CODE, SECTION 551.071  
PENDING OR CONTEMPLATED LITIGATION AND TEXAS GOVERNMENT CODE 551.072  
DELIBERATION OF ACQUISITION AND DISPOSAL OF REAL PROPERTY AND TEXAS GOVERNMENT  
CODE 551.074 TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION,  
REASSIGNMENT, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE AND TEXAS  
GOVERNMENT CODE 551.087 TO DELIBERATE ECONOMIC DEVELOPMENT NEGOTIATIONS

Executive Session convened at 7:01 p.m.

22. EXECUTIVE SESSION ADJOURNED

Executive Session adjourned at 7:47 p.m.

23. OPEN SESSION RECONVENED

Open Session reconvened at 7:48 p.m.

24. CONSIDERATION OF PENDING OR CONTEMPLATED LITIGATION, DELIBERATION OF ACQUISITION  
AND DISPOSAL OF REAL PROPERTY, DELIBERATION OF THE APPOINTMENT, EMPLOYMENT,  
EVALUATION, REASSIGNMENT, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE,  
AND DELIBERATION OF ECONOMIC DEVELOPMENT INCENTIVES AND ANY RELATED ACTION  
NECESSARY

No action.

25. ADJOURNMENT

The motion was made by Alderman Browning and seconded by Alderman Harrison to adjourn at 7:48 p.m. Motion carried unanimously.