

Meeting Minutes
Bellville Economic Development Corporation

The regular meeting of the Bellville Economic Development Corporation was called to order by David Ottmer at 5:32 p.m., Tuesday, August 10, 2004, in the Council meeting room at City Hall, Bellville, Texas.

Present were Wayne Browning, Nancy Allen, David Ottmer, and Allene Schmitt. Mike Mueller, Warren Scott and Kenneth Stein were absent, but a quorum was present. President David Ottmer stated Kenneth Stein has resigned his position effective immediately and it is open for an appointment of the City Council.

Wayne Browning made a motion the Agenda be approved. His motion was seconded by Allene Schmitt. David Ottmer stated there was no need to hold an Executive Session as posted and Items 11, 12, 13, 14 and 15 were removed from the Agenda. There being no further discussion, the vote was called and the Agenda was approved unanimously.

Minutes of the rescheduled Regular Meeting held July 19, 2004 were mailed to Directors in their packets. Wayne Browning made a motion the Minutes be approved as presented. Allene Schmitt seconded the motion and it carried unanimously.

Nancy Allen provided to the Board members a Treasurer's Report with an opening balance of \$425,845.67 on June 30, 2004. Seven checks totaling \$70,982.19 were debited from the account during the month of July and on August 3. The Sales Tax Allocation of \$12,307.85 was deposited during the reporting period as was an interest payment of \$1,645.45. The ending checkbook balance was \$368,816.78 as of August 10. Nancy presented outstanding invoices from the City of Bellville for the contract for services in the amount of \$1,333.33 and for one hour of overtime in the amount of \$22.79. Also presented was an outstanding invoice from Cravens Office Supply in the amount of \$22.69. Nancy Allen apologized for missing the last meeting and asked why an invoice for one hour of overtime had been presented by the City. She questioned why overtime was not taken from the amount paid to the City for monthly contract services. Lynn Roberts asked to respond to the question and stated Suzanne Edwards is an hourly employee working 40 hours per week and anything over that amount must be paid as overtime or taken as comp time. Lynn stated she had given the choice to David Ottmer and had been authorized to pay overtime for meetings. Following discussion, it was agreed for all future meetings Suzanne would take an hour in comp time to offset overtime hours. Nancy Allen questioned if an additional cashier had been hired and Lynn Roberts responded she had not hired anyone because there was no need at this time. Allene Schmitt made a motion the Treasurer's Report be accepted as presented and outstanding invoices paid. The motion was seconded by Wayne Browning and carried unanimously.

Agenda Item #7
Public Comment

Carolyn Alaniz of the Chamber of Commerce requested to speak in order to invite everyone present to attend the Taste of Bellville and ribbon cutting to be held at the new Chamber offices on Friday, August 13, from 5:00 to 7:00 p.m.

Agenda Item # 8

Acceptance of Any Grant Applications Presented

No applications were presented.

Agenda Item #9

Consideration and Action on the Possible EDC Project to Provide Financial Assistance to the Archeological Dig at Historic San Felipe de Austin

Nancy Allen opened the discussion by stating this is a large, ongoing project with great importance to Austin County and to the State of Texas. Work to develop this historical site should bring tourists to the area and increase tourism dollars spent in Austin County and Bellville. She reported visiting with the mayor of San Felipe and his family as they dined in a Bellville restaurant after church on the previous Sunday. Bellville EDC's desire to participate in this project has been received very favorably in the San Felipe and Sealy communities. Both Suzanne Edwards and David Ottmer also spoke in favor of supporting this project. David further stated that some worthwhile parts of the site and, therefore, the beginnings of Texas history had already been lost to the Brazos River. Following his call for a motion, Nancy Allen moved the EDC provide support to the archeological project at San Felipe de Austin in the amount of \$20,000.00. Wayne Browning seconded the motion and it carried unanimously.

Agenda Item #10

Consideration and Action on the Proposed Johnson & Associates Workshop to be Scheduled for a Fall Date

Suzanne Edwards reported on her conference call with Chloe Johnson, Steve Vassallo and Leonard Schneider of Johnson & Associates today regarding the available dates of Friday, September 24, and Friday, November 19, for the proposed workshop on accelerated board training at a cost of \$4,000.00. Johnson & Associates will advertise the event in their monthly e-newsletter which reaches 4,000 recipients. The event could be opened to other groups in our community and surrounding areas at a registration fee of \$50.00 per person. The date of November 19 was unanimously better for the four directors present. Allene Schmitt made a motion the proposed workshop be scheduled for that date. Nancy Allen seconded the motion. It carried unanimously.

Agenda Item #16

Consideration and Action of the Proposed 2004-2005 BEDC Budget

A copy of the proposed budget with reference information was included in the packets mailed to directors. A financial statement for the reporting period September 1, 2003 to August 10, 2004 was provided to directors at the meeting. Nancy Allen stated she had spoken with Lois Kolkhorst regarding Legislative Day and it has been set for February 24, 2005, not January as reported on the budget. Following a review of the budget, Nancy Allen made a motion it be accepted as presented. Allene Schmitt seconded the motion and it passed unanimously. A copy of the budget was given to Bruce White of [The Bellville Times](#). The budget will be presented to the City Council for approval at their meeting to be held August 17, 2004.

Agenda Item #17

Coordinator's Report

Suzanne Edwards included preliminary copies of her monthly report in the Directors' packets and reported only on the items for which there was an update. Jerry Olson had delivered his logo/website design presentation notes for consideration. Because this was not an agenda item, copies were distributed and will be mailed to absent directors for consideration at the meeting in September. Nancy Allen will notify Jerry of the scheduled date of the meeting.

Nancy Allen, Carolyn Alaniz of the Chamber of Commerce and Suzanne will attend a two-day Rural Tourism Development Workshop in Brenham on August 16 and 17.

Agenda Item #12

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 6:04 p.m.

Respectfully submitted,

Suzanne C. Edwards

EDC Coordinator