

David Ottmer called the Regular Meeting of the Bellville Economic Development Corporation to order at 5:00p.m., Tuesday, January 8, 2008, in the Council meeting room at City Hall, Bellville, Texas.

Wayne Browning offered the invocation and led the Pledge of Allegiance and Pledge to the Texas Flag.

Present were: Wayne Browning, Delwin Rettig, David Ottmer, Allene Schmitt, and Angela Franks. Denise Haugen arrived during agenda item #8. A quorum was certified. Executive Director Carolyn Gibson was present. David Ottmer welcomed Delwin Rettig to the BEDC Board.

Motion was made by Angela Franks to accept the agenda. Motion was seconded by Wayne Browning. Motion carried unanimously.

Agenda Item # 5

Consideration and Action to Approve Minutes of the Previous Regular & Special Meetings

Allene Schmitt made a motion to approve the minutes for the regular meetings October 16, November 27, and December 18, 2007. Wayne Browning seconded the motion with all voting aye except Delwin Rettig who abstained.

Agenda Item # 6

Consideration and Action to Approve Treasurer's Report

Carolyn Gibson gave the Treasurer's Report. The report was based on Balance Sheet, YTD and Profit & Loss Statements, and Bank Reconciliations for December 2007. Balance in FNB Checking Account as of December 31, 2007 was \$51,411.25. December Sales Tax Revenue of \$15,400.27 and Interest Income of \$65.76 resulted in total monthly deposits of \$15,466.03. Checks totaling \$6,663.61 were posted. Balance in Wells Fargo Money Market Account as of December 31, 2007 was \$67,325.50, with an interest payment of \$132.25. Balance Sheet showed the following current Certificates of Deposit: Guaranty Bank- \$94,436.60, Industry State Bank- \$100,814.37, and Wells Fargo- \$31,595.80. Total Current Assets as of December 31, 2007 are \$345,583.52. Motion was made by Angela Franks and seconded by Allene Schmitt to approve the Treasurer's report. Motion carried unanimously.

Agenda Item #7

Consideration and Action to Approve Payment of Outstanding Bills

Outstanding bills totaling \$4,538.66 were presented for payment to: Bellville Chamber of Commerce of \$4,500.00 for Contract of Services for February, Carolyn Gibson of \$38.66 for expense reimbursement. Interest earned on CD's for December was \$925.04. Motion was made by Angela Franks and seconded by Allene Schmitt to pay the outstanding bills as presented. Delwin Rettig made a motion to renew the Industry State Bank CD for 6 months. Motion was seconded by Wayne Browning and carried unanimously. Delwin Rettig made a motion to add members of the Board, including David Ottmer, Allene Schmitt, Angela Franks, Denise Haugen, and Delwin Rettig to the signature cards for all BEDC accounts. It was noted that as a member of City Council, Wayne Browning should probably not be on the signature cards for BEDC. He agreed. Allene Schmitt seconded the motion. After discussion, Delwin Rettig amended his previous motion to include the removal of James Freeman and Warren Scott from BEDC account signature cards. Allene Schmitt seconded the amended motion which passed unanimously.

Agenda Item # 8

Public Comment

Mr. Gerry Williams issued a public response to a letter from attorney Jeffrey L. Moore received by Mr. Williams, dated November 26, 2007 and received by mail on November 29, 2007. Mr. Williams stated that he would talk to the Comptroller's Office and seeking other opportunities for appeal, and that he would be taking further action on the denial of his grant by BEDC.

Agenda Item # 9

Acceptance of any Grant Requests

There were none.

Agenda Item # 10

Consideration and Action to Review and Change BEDC Regular Meeting Date

Wayne Browning's company has sent him to Fort Worth for an extended period of time. He will be coming to Bellville the third Tuesday for City Council meetings. After further discussion, Delwin Rettig made a motion to change the regular meeting date of the BEDC to 3:30pm the third Tuesday in the City Council meeting room. The motion was seconded by Wayne Browning and carried unanimously.

Agenda Item # 11

Consideration and Action of Letter of Non-compliance for Pop's Café on the Square

After discussion, Delwin Rettig made a motion to send a Letter of Non-Compliance to Preston and Paula McNeely, owners of Pop's Café on the Square. Motion was seconded by Wayne Browning and carried unanimously. Carolyn will send the letter via Certified Mail on behalf of the BEDC.

Agenda Item #12

Committee Reports and Any Related Action

There were none.

Agenda Item # 13

Executive Director's Comments and Any Related Action

Carolyn Gibson reported that a check had been received from H-GAC for \$24,975.00 for the Community Improvement Grant and has been deposited. Carolyn presented Board members with an updated Board information sheet and upcoming event dates from the Chamber. She reminded the Board and those present at the meeting of the importance of participation at the TxDOT Town Hall meeting January 28th and Public Hearing February 26th, on I-69, and encouraged everyone's attendance.

Carolyn also reported that she had received an invitation from the Waller County Economic Development Partnership to attend their annual planning session at Camp Allen January 10th, The H-GAC General Assembly Meeting to be held January 25th in Houston, and the Texas Tourism Unity Dinner February 13th. The BEDC will not attend the H-GAC General Assembly or Tourism Dinner this year. Carolyn informed the Board that she had received a scholarship for tuition to the Texas Community Development Institute March 3-7, and would like to be reimbursed for the lodging & mileage expense. This expense will be presented at the February meeting.

Copies of information on the 42nd Annual Texas Legislative Conference March 28th in New Braunfels and the Texas Transportation Forum April 20-23 in Austin was given to the Board. Angela Franks made a motion for BEDC to sponsor the Legislative Conference for \$350.00, which gives BEDC 8 tickets. Carolyn will gather names of those who will attend and make reservations. For the Board's information, a report from the Kiplinger Business Resource Center, and article from the SBA's Small Business Advocate, and the BEDC grant application.

Agenda Item # 14

Questions and Comments from Board Members

Wayne Browning suggested that BEDC hold a joint workshop with City Council. An eight hour workshop was suggested. Carolyn will get more information and report back to the Board.

Delwin Rettig stated that he was glad to be part of BEDC and was looking forward to being there. He asked that information included in Carolyn's Executive Director's Report be forwarded to the Board prior to the meeting. Allene Schmitt agreed, stating that she would like to be able to research the subjects in case there is discussion needed. Carolyn will forward all information available to the Board as soon as possible, before the meeting.

Adjournment

There being no further business to come before the Board, Wayne Browning made a motion to adjourn which was seconded by Angela Franks. President Ottmer adjourned the meeting at 5:52pm.

Carolyn Gibson, Recording Secretary