

MINUTES
Regular Meeting
Bellville Economic Development Corporation

Date of Meeting: June 13, 2013
Time of Meeting: 5:00 P.M.
Location: Council Meeting Room, Bellville City Hall
30 South Holland St., Bellville, TX 77418

1. Call to Order, Invocation and Pledge
2. Roll Call and Certification of Quorum **Present: Bob Buckner, Pat Burns, Monte Byrd, Clark McKinley, C.L. Roy, Danny Jacob. Absent: Paul Jones. Quorum certified.**
3. Consideration and Action to Approve the Agenda as Posted **Motion to approve Agenda by Mr. Roy. Second by Mr. McKinley. Approved unanimously.**
4. Public Comment (3-Minute Remarks of Speakers who have completed Sign-in Sheet) AND Receipt of Grant Applications. **None**
5. Questions and Comments from Board Members (discussion is limited to statements of policy or statements of factual matters, or the request that a matter be placed on the next meeting's agenda) **None**
6. Consideration and Action to Approve **Minutes** of Previous Meeting held **Motion to approve by Mr. Jacob. Second by Mr. Roy. Approved unanimously.**
7. Consideration and Action to Approve Treasurer's Report, Payment of Outstanding Bills, and Investments. **Mr. Jacob presented report. Balance sheet showed income for the month at \$25,516.30. Running \$2,525.50 under budget for the month, and \$14,668.61 under for the fiscal year. Total Current Assets are \$887,327.47 with total Liabilities and Equity \$940,470.30. Bills presented for payment: \$1,278.93 to KGA Deforest for construction administration draw. \$11,700 to KGA DeForest for construction draw for DL Meacham, LP. \$63 to Bellville Times for notices. \$450 to Alexander Surveying for parking lot points and construction limits. \$200 to LeAnn Luedeker for June contract for services. Mr. Burns made motion to approve report and pay bills as presented. Mr. McKinley second. Approved Unanimously.**
8. Consideration and Action as needed on Lightpole Banner project. **After discussions with Asst. City Administrator Shawn Jackson, it was agreed that as long as the banners would only be switched out every two months, there was no need for an installation fee. Fair representative Kathy Mewis was on hand for the discussion. Mr. Byrd explained EDC had agreed to pay for banners and hardware in first year. Those non-profits wishing to participate in program would only need to pay design costs. Ms. Mewis said she would talk with her board, but was sure the Fair would be interested in participating. It was agreed to invite other non-profits to participate**

and move ahead with program. No further action needed.

9. Consideration and Action as needed on Storefront revitalization proposal. **Mr. Burns presented proposed guidelines and application, based on similar program in Sealy. A budget of \$15,000 per fiscal year was proposed. The proposal calls for a 50% match with a maximum of \$2,000 for storefront improvements, \$1,000 for sign improvements, and \$2,000 for parking lot improvements. All projects must be approved in advance, and payouts would only be made after the project is completed. 50 % would be payable upon completion and another 50% 90 days after completion. Mr. Byrd stated that because this was not included in this year's budget, it must be approved by City Council. There was discussion about whether the program could even be implemented before the end of the fiscal year. It was agreed that it was very close, but worth moving ahead. Mr. Burns made motion to approve the program guidelines and application, pending review by EDC board attorney, and set an annual budget of \$15,000 per year, to be reviewed annually. Mr. Jacob second. Approved unanimously.**
10. Consideration and Action as needed on SFA statue landscaping. **Mr. Byrd stated the board needed to consider putting out for bid the maintenance around the statue area to include mowing, weeding and watering of plants around base. Mr. Buckner agreed to put together a bid package to be considered at the next meeting.**
11. Update and Action as needed on Bishop Pavilion at Chesley Park project. **Mr. Byrd said that construction had begun. Two changes were already proposed by contractor. First he proposed that rather than run electrical power through the base of the structure, it be hung from above. That would reduce cost and allow future flexibility. Second, it was discovered a deeper base will be needed in the driveway areas of the parking lot. It was felt the two changes would offset each other in cost.**
12. Executive Session under Govt. Code Sec. 551.071, 551.072 and 551.087 to discuss legal matters with attorney, real property negotiations, and/or economic development negotiations. **None**
13. Action on matters considered in Executive Session. **None**
14. Adjournment **5:53 PM**