

MINUTES
Regular Meeting
Bellville Economic Development Corporation

Date of Meeting: March 21, 2013
Time of Meeting: 5:00 P.M.
Location: Council Meeting Room, Bellville City Hall
30 South Holland St., Bellville, TX 77418

1. Call to Order, Invocation and Pledge
2. Roll Call and Certification of Quorum **Present: Bob Buckner, Pat Burns, Monte Byrd, Clark McKinley, C.L. Roy, Danny Jacob. Quorum certified.**
3. Consideration and Action to Approve the Agenda as Posted **Mr. Roy motion to approve, Mr. McKinley 2nd. Motion approved unanimously.**
4. Public Comment (3-Minute Remarks of Speakers who have completed Sign-in Sheet) AND Receipt of Grant Applications. **None**
5. Questions and Comments from Board Members (discussion is limited to statements of policy or statements of factual matters, or the request that a matter be placed on the next meeting's agenda) **Mr. Burns pointed members to the release of a survey that included new information about Austin County from HGAC. The details have been emailed to the members.**
6. Consideration and Action to Approve **Minutes** of Previous Meeting held. **Mr. Roy Motion to approve, Mr. McKinley 2nd. Motion approved unanimously.**
7. Consideration and Action to Approve Treasurer's Report, Payment of Outstanding Bills, and Investments. **Mr. Jacob presented report. Sales tax revenue for Feb. was \$27, 446.20. Total current assets are \$834, 759.62. Current sales tax revenue is pacing below budget for now, but expenses are also pacing below budget. Bills presented to be paid include a total of \$15,073.33 that have already been paid as part of the SFA bust project. All of those bills are funded by outside grants. Payment requests to be paid are \$3,585.08 to KGA Deforest for bidding services and reimbursables. \$37 to Brown and Hofmeister for legal services. \$50.40 to the Bellville Times for notices. \$200 to LeAnn Luedeker for March contract for services. \$10,350 to GIS planning for the website. Mr. Burns made motion to approve report and pay bills as presented. Mr. McKinley 2nd. Motion approved unanimously.**

8. Consideration and Action as needed on bids for construction of Jim Bishop Pavilion at Chesley park parking project. Presentation by KGA DeForest. **Mr. Bob DeForest presented the bid for the project. Only one bid was submitted by D.L. Meacham L.P. for \$550,976. Mr. DeForest was disappointed there weren't more bids, but has had positive experience with the Meacham Company and was pleased to recommend the bid. Mr. Meacham is a resident of Cat Spring and two of the subcontractors on the bid are based in Bellville. Under the terms of the bid, construction would begin around the first of May, and go for 120 days. There was extensive board discussion on the details of the bid. Mr. Buckner question 2 separate line items on power drops for lights and watering, asking if that were redundant. Also Mr. DeForest stated the electrical portion of the bid was high, and the contractor would look at less expensive light fixtures that would still be acceptable. There were also questions about the need to bore tunnels for water, vs. the less expensive option of digging trenches before paving. Mr. McKinley asked if there could be weekly meetings during construction for change orders. That was agreed to. Mr. Buckner volunteered to be the point person for those meetings. Mr. Buckner also questioned the amount of the bid for concrete curb costs.**
Mr. Buckner made a motion to approve the base bid of \$550,976 to D.L. Meacham L.P. while asking clarification on the costs of electrical & irrigation versus electrical under hardscape, boring vs. ditching and concrete curb costs. Mr. McKinley 2nd. Motion approved unanimously.
Mr. DeForest noted that the board's attorney will need to review payment terms and the performance bond before the contract is signed.
9. Discussion and Action as needed on update on Stephen F. Austin Statue. **Mr. Byrd presented update. Private funds have been raised to put Austin limestone around the base, as well as provide lighting. Discussions are still underway on putting a nameplate on the base. Mr. Addicke's team will soon return to paint the joints on the neck and shoulder. There will be a dedication ceremony on Friday, May 3rd at 2 PM.**
10. Consideration and Action as needed on purchase of insurance for Stephen F. Austin Statue and for Jim Bishop Pavilion at Chesley Park. **Mr. Byrd explained the need for insurance for the SFA statue. Currently the Chesley Park lot is covered by the city's insurance. Mr. Jones made motion to purchase \$45,000 worth of insurance through the Texas Municipal league for \$99 a year. That included a \$100 deductible. Mr. McKinley 2nd. Motion approved unanimously.**
11. Consideration and Action as needed on Downtown Banners. **Mr. Byrd said the sign company had sent along samples of the banners and brackets. They were presented to Asst. City Manager Shawn Jackson, who had them tested and they were approved for use. The next step is to determine where the banners should be placed and approach non-profits which might want to participate. Mr. Burns volunteered to map locations.**

12. Executive Session under Govt. Code Sec. 551.071, 551.072 and 551.087 to discuss legal matters with attorney, real property negotiations, and/or economic development negotiations.**None**
13. Action on matters considered in Executive Session.**None**
14. Adjournment **6:02PM**