

Minutes
Regular Meeting
Bellville Economic Development Corporation

Date of Meeting: March 20, 2014
Time of Meeting: 5:00 P.M.
Location: Council Meeting Room, Bellville City Hall
30 South Holland St., Bellville, TX 77418

1. Call to Order, Invocation and Pledge
2. Roll Call and Certification of Quorum **Present: Pat Burns, Monte Byrd, Clark McKinley, C.L. Roy, Danny Jacob. Paul Jones joined at 5:05. Absent: Bob Buckley**
3. Consideration and Action to Approve the Agenda as Posted. **Mr. Roy made motion to approve, Mr. Jacob 2nd. Motion approved unanimously.**
4. Public Comment (3-Minute Remarks of Speakers who have completed Sign-in Sheet) AND Receipt of Grant Applications. **Accepted application from Wendt Flooring for Storefront Improvement grant. Application to be considered at next meeting.**
5. Questions and Comments from Board Members (discussion is limited to statements of policy or statements of factual matters, or the request that a matter be placed on the next meeting's agenda) **Mr. Byrd stated City Council had approved agreement with KGA DeForest for concepts related to the A&M downtown study.**
6. Consideration and Action to Approve Minutes of Previous Meeting held. **Mr. Roy motion to approve minutes. Mr. McKinley 2nd. Motion approved unanimously**
7. Consideration and Action to Approve Treasurer's Report, Payment of Outstanding Bills, and Investments. **Mr. Jacob presented report. Sales tax collections for the month were \$36,453.84. Year to date collections are pacing \$9600 ahead of budget. Total current assets are \$468,860.43. Bills presented for payment are \$10,350 to GIS Planning tool for annual contract, \$99.90 to KGA DeForest for draw, \$50.40 to Bellville Times for notices, \$5,668 to NEC for Pavilion sign, \$131.42 & 54.95 to City of Bellville for utilities for parking lot & statue, and \$200 to LeAnn Luedeker for monthly contract. Mr. Roy made motion to approve report and pay bills as presented. Mr. Burns 2nd. Motion approved unanimously.**
8. Consideration and Action as needed on maintenance agreement with Bellville Community Foundation for Bishop Pavilion **Mr. Byrd presented proposed contract with Bellville Community Foundation for maintenance on Pavilion. The Foundation would subcontract the work with Green Lawn Care Service of Brenham. Proposed would be 2 visits a month at a rate of \$105 per visit. There was discussion about whether the work would be needed during the winter months. Item tabled until April for further discussion.**

9. Update and Action as needed on Jim Bishop Pavilion at Chesley Park project. **Mr. Byrd stated he was still trying to get the cost of fans for the pavilion donated. Mr. Byrd also wants to schedule a formal dedication for April. It was agreed that he would set a date avoiding the Easter weekend. He also said the Exxon bike riding group will be using the pavilion as a staging area for a practice ride in April.**
10. Consideration and Action as needed on advertising for use of Bishop Pavilion. **Mr. Byrd presented options for an ad to advertise the availability of the Pavilion for use. There was discussion about the various options presented. There was a reminder that existing Board policy called for the pavilion to only be used by non-profits with liability insurance, and any other use would require the Board to revisit the use policy. Mr. Jones made motion to run ad #4 in the Bellville Times for one month. Mr. McKinley 2nd. Motion approved unanimously.**
11. Update and Action as needed on Pole Banner project. **Mr. Burns stated that all the banners are now up. Mr. Jacob said that now that people can see the banners, he has been approached by other non-profits about getting their own banners. Mr. Byrd has also been approached. After discussion, Mr. Byrd will check with the banner company to see how many new banners would need to be printed to get the lowest rate. Mr. Burns also recommended that all the banners be stored in a central location to make it easier for the City work crews. The City Administrator says they can be stored at the electrical department. Mr. Byrd will ask the banner company about the best storage options.**
12. Discussion and action as needed on changing date of regular EDC monthly meetings. **Mr. Byrd stated the board might need to move the regular date of board meetings to enable action to be more quickly placed on City Council's agenda. Mr. Jacob stated he had heard there were discussions about moving Council's meeting date. Item tabled until it can be learned if Council is indeed changing their meeting date.**
13. Action as needed to update bank signature cards. **Mr. Burns made motion that all Board members be on bank signature cards and authorized to sign checks, excepting Mr. Byrd. Mr. McKinley 2nd. Motion approved unanimously. Those names to be listed are: Danny Jacob, C.L. Roy, Clark McKinley, Paul Jones, Pat Burns, and Bob Buckner.**
14. Executive Session under Govt. Code Sec. 551.071, 551.072 and 551.087 to discuss legal matters with attorney, real property negotiations, and/or economic development negotiations. **Executive session began at 5:59, ended at 6:19.**
15. Action on matters considered in Executive Session. **None needed**
16. Adjournment **6:20**