



**REQUEST FOR APPOINTMENT TO
CITY OF BELLVILLE
BOARDS AND COMMISSIONS**

Name of Board or Commission in which you have an interest:

- | | |
|--|---|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Bellville Economic Development Corp. |
| <input type="checkbox"/> Bellville Housing Authority | <input type="checkbox"/> Building Standards Commission |
| <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Parks & Recreation Board |
| <input type="checkbox"/> Sens Center Board | |

(Compensation, terms, duties, and responsibilities are outlined on the Attachment)

Name: _____
(Title) (Last) (First) (Middle)

Residence Address: _____
(Street) (City) (State) (Zip)

Mailing Address: (If different from above)

(Street) (City) (State) (Zip)

Preferred Phone and Fax: _____
(Phone) (Fax)

Email Address: _____

Occupation: _____

Employer: _____

Are you a registered voter in Austin County? Yes No

Are you a resident of the City of Bellville? Yes No Length of residency: _____

Are you a resident of Austin County? Yes No Length or residency: _____

Do you, your spouse or your employer have any financial interest, directly or indirectly, in matters that might come before the Board to which you seek appointment?

Yes No If yes, explain: _____

Applicant Name: _____

BACKGROUND

Education/Training: _____

Areas of Interest: _____

Current or Past Volunteer Experience/Community Service:

Please specify current or past volunteer experience/community service, if any, on Boards, Commissions, Corporations, Non-Profit Entities, Agencies, or other Entities. Additional information may be attached.

Organization: _____

Organization: _____

Organization: _____

Organization: _____

Reasons for seeking appointment: Please attach a brief narrative outlining your interests and qualifications for seeking this appointment. You may also add a resume or any additional documentation.

I have read and understand the instructions and appointment process. I certify that all statements that I have made on this application and other supplementary materials are true and correct. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

Signature

Date

FILE THIS COMPLETED APPLICATION FORM WITH CITY SECRETARY’S OFFICE.

City of Bellville – City Secretary
30 S. Holland
Bellville, Texas 77418
Phone: 979-865-3136
Fax: 979-865-9485
bhollon@cityofbellville.com

(Original copy will be kept on file in the City Secretary’s office for 12 months from the date of submission)

Attachment
Board Descriptions

Airport Advisory Board:

Term of Office: Two years
Meeting Schedule: As Needed
Responsible for the Board: City Council

The Board at least annually reviews all protocols and procedures used in the operation of the airport and to inspect all buildings or structures used in connection with the airport and reports conditions and needs for improvements including a reasonable cost of the requested improvements to City Council

The Board is comprised of three (3) members of the public.

The Mayor with the consent of City Council appoints the members.

Bellville Economic Development Corporation:

Term of Office: Two years
Meeting Schedule: First Thursday of Month 5:00pm at City Hall
Staff Liaison: City Administrator

The Bellville Economic Development Corporation (BEDC) promotes economic and community development within the City and on behalf of the City by developing, implementing, providing, and financing projects as defined by 4B of the Development Corporation Act (Article 5190.6 V.T.C.S.).

The business of the BEDC is managed by a Board of Directors comprised of seven (7) members, who reside within the ten (10) miles of the City of Bellville, appointed to two-year staggered terms. Members are appointed by the Mayor with consent of the City Council.

The BEDC has all the powers, both express and implied, granted to corporations governed by Section 4B of the Development Corporation Act (Article 5190.6 V.T.C.S.) and by the Texas Non-profit Corporation Act. The Corporation is operated according to its own Articles of Incorporation and Bylaws.

Bellville Housing Authority:

Term of Office: Two years
Meeting Schedule: As Needed at the Housing Authority Office
Staff Liaison: City Administrator

The Mayor with the consent of City Council is responsible for making Board appointments.

The Board manages the Public Housing in the City of Bellville under the rules and regulations of the U.S. Department of Housing and Urban Development.

The Board hires an Executive Director to administer the day-to-day operations of the Bellville Housing Authority.

Building Standards Commission:

Term of Office: One Year

Meeting Schedule: First Tuesday of each calendar quarter 1:00pm City Hall

Responsible Staff: City Administrator

The Commission authorizes the inspection of all buildings or structures reported to be or believed to be substandard and to inspect and review any report of such inspection performed by the City Administrator or his designee and take appropriate action in conformity with City Ordinances and request City Council to order remedial action if needed. The City Council remains the final authority within the City and shall approve all actions of the Commission.

The Commission is comprised of the mayor or his designee, one sitting alderman selected by the City Council, the City representative to the Austin County Appraisal District, and two members of the public appointed annually by the Mayor with consent of City Council. The City Administrator or his designee and the fire marshal of the City shall be ex-officio members of the Commission.

Library Board:

Term of Office: Three years

Meeting Schedule: Once a quarter at the Library

Staff Liaison: Library Director

The Library Board was created to assist the City of Bellville in the planning and operation of the City's library with the ultimate goal to being to provide the best service possible to the citizens of the library's service population as assigned by the Texas State Library and Archives Commission.

The Board's purpose is to council City staff on establishing, reviewing and updating policies, monitoring existing operations, making recommendations regarding fee schedules for services, considering ways to better utilize the existing facilities, and at all times providing a plan for future development of the Library.

The Board shall consist of six (6) members appointed by the Mayor with City Council consent.

The majority (4) board members shall be qualified voters and a resident of the City. All Board members must be active patrons of the library for at least 12 months prior to service.

Parks and Recreation Board:

Term of Office: Three years

Meeting Schedule: As Needed at City Hall

Staff Liaison: Parks Supervisor

The Board shall assist the City in maintenance and operations matters of all City park facilities within the City. The Board shall make recommendations for improvements, equipment, fixtures, and other related items for any City parks when deemed necessary.

The Board is comprised nine (9) members who must reside in the Bellville Independent School District.

The Mayor with the consent of City Council appoints the members.

Sens Activity Center Board:

Term of Office: Two years

Meeting Schedule: As Needed at the Sens Center

Staff Liaison: City Administrator

The Board shall have the responsibility to organize a group of volunteers who shall staff the center during hours of operation. The Board will coordinate all activities and the reservation of rooms. To the extent feasible, the Board shall encourage, promote or conduct activities which will maximize appropriate use of the facility. The Board will make recommendations on maintenance and operations matters and improvements, equipment, fixtures and other related items.

The Board is comprised of members who shall be residents of the Bellville area.

The Mayor with the consent of City Council appoints the members.