

CITY OF BELLVILLE

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL

MARCH 18, 2025

1. 5:30 P.M. CALL TO ORDER

Mayor James Harrison called the meeting to order at 5:30 p.m.

2. INVOCATION AND PLEDGES OF ALLEGIANCE

Mayor Harrison led all in prayer and Pledges of Allegiance.

3. CERTIFICATION OF A QUORUM

Present-to-wit: Mayor James Harrison, Council Members Arlie Kendrick, Monte Richardson, John Conley II, Garrett Dornon and Betty Hollon; thereby a quorum was established. Also, present was City Secretary Rachael Lynch, City Administrator Shawn Jackson and City Attorney Luke Cochran.

4. CONSIDERATION/ACTION TO ADOPT AGENDA

The motion was made by Council Member Dornon and seconded by Council Member Kendrick to approve the Agenda of the Regular Meeting of March 18, 2025, as presented. Motion carried unanimously.

5. CONSIDERATION TO APPROVE MINUTES OF PREVIOUS MEETING

The motion was made by Council Member Hollon and seconded by Council Member Conley to approve the minutes for the Regular Meeting February 18, 2025. Motion carried unanimously.

6. CITIZEN'S FORUM *(Any public comment that is made on an item that is not on the posted final agenda will only be heard by the City Council. No formal action, discussion, deliberation, nor comment will be made by the Council.)*

No Comments.

7. REPORT OR REQUEST(S) FROM CITY ADMINISTRATOR/DEPARTMENT HEADS

Shawn informed Council that the main street project is schedule to start next Tuesday. Engineers are in the process of collecting data on the streets and hope to have bids ready to be released in four to six weeks.

Council members Richardson would like the project list schedule to be more detailed. He also inquired about the Sens Center restrooms renovations. Council member Dornon would like the project timelines to be updated.

8. QUESTIONS AND COMMENTS FROM MAYOR/COUNCIL MEMBERS/CITY ATTORNEY (DISCUSSION IS LIMITED TO STATEMENT OF POLICY OR STATEMENTS OF FACTUAL MATTERS, OR THE REQUEST THAT A MATTER BE PLACED ON THE NEXT MEETING'S AGENDA)

Council Member Kendrick inquired about the crosswalk at E O'Bryant and Matthews, he also mentioned that the blinking light is missing at the school and if new regulations require stop signs to be 30 inches. Council Member Hollon mentioned that streets signs are turned and leaning, asked about open positions. She also mentioned that the car show was a success. She would like the

mechanic to repair city vehicles and equipment without doing other jobs. Council member Conley inquired about the main street project.

9. PUBLIC HEARING: TO REVIEW PERFORMANCE AND OBTAIN COMMENTS REGARDING THE CITY'S 2022 TEXAS CDBG PROGRAM COMMUNITY DEVELOPMENT CONTRACT WITH THE DEPARTMENT OF AGRICULTURE (CONTRACT NUMBER CDV21-0210) FOR DRAINAGE SYSTEM IMPROVEMENTS

Public Hearing opened at 5:42 p.m.

Vicki Spiess discussed the project. No other comments.

Public Hearing closed at 5:45 p.m.

10. DISCUSSION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 3, 2025, GENERAL CITY ELECTION ELECTED TO OFFICE AND ORDERING THE CANCELANATION OF THE ELECTION.

The motion was made by Council Member Dornon and seconded by Council Member Hollon to approve the ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 3, 2025, GENERAL CITY ELECTION ELECTED TO OFFICE AND ORDERING THE CANCELANATION OF THE ELECTION. Motion carried unanimously

11. DISCUSSION AND POSSIBLE ACTION TO AMEND ENGINEERING SERVICES AGREEMENT TO REFLECT CHANGE IN ARPA PROJECT

The motion was made by Council Member Kendrick and seconded by Council Member Hollon to AMEND ENGINEERING SERVICES AGREEMENT TO REFLECT CHANGE IN ARPA PROJECT. Motion carried unanimously

12. DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE ADOPTING 2018 EDITION OF INTERNATIONAL PLUMBING CODE

The motion was made by Council Member Hollon and seconded by Council Member Kendrick to approve the ORDINANCE ADOPTING 2018 EDITION OF INTERNATIONAL PLUMBING CODE. Motion carried unanimously

13. DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CITY'S WATER, SEWER, GAS TAP FEES AND RECYCLING CENTER FEES.

The motion was made by Council Member Conley and seconded by Council Member Kendrick to approve the ORDINANCE AMENDING THE CITY'S WATER, SEWER, GAS TAP FEES AND RECYCLING CENTER FEES. Motion carried unanimously

14. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATES TO PERSONNEL POLICY FOR POLICE DEPARTMENT STANDBY TIME

The motion was made by Council Member Richardson and seconded by Council Member Dornon to approve the UPDATES TO PERSONNEL POLICY FOR STANDBY TIME. Motion carried unanimously

15. **EXECUTIVE SESSION** The city council adjourned into executive session at 5:57 p.m.
 - A. PURSUANT TO § 551.071 - TEXAS GOVERNMENT CODE – CONSULTATION WITH ATTORNEY REGARDING THE TWO SUBSTANDARD STRUCTURES AT 522 S. MASONIC AND 863 HWY 159 W., BELLVILLE, TX.

B. PURSUANT TO § 551.074 – TEXAS GOVERNMENT CODE – PERSONNEL MATTERS REGARDING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE – CITY ADMINISTRATOR

16. **RECONVENE INTO OPEN SESSION:** The city council reconvened into regular session at 6:45 p.m.

A. DISCUSSION AND POSSIBLE ACTION REGARDING SUBSTANDARD STRUCTURES AT 522 S. MASONIC AND 863 HWY 159 W. INCLUDING BUT NOT LIMITED TO DIRECTION TO STAFF REGARDING SCHEDULING DEMOLITION OF STRUCTURES.

Council Member Richardson informed Ms. Horton regarding the property at 522 S. Masonic: Council would like items 4 and 5 (see below) to be completed in 90 days with monthly updates.

Item 4

Miscellaneous Items to be performed by Miguel of Alvarez Construction of Bellville

1. Remove plywood street-facing panels on front porch under railings, replace with cement composite board and repaint, wash, scrape/sand front porch and repaint front porch, \$3200, 30 days to complete
2. Remove all unsalvageable and damaged sheetrock from interior of home, \$4000.00 30 days to complete
3. Remove and dispose of dead trees and yard debris near garage and rear of home, \$4800, 40 days to complete.

Item 5

Miscellaneous Items to be performed by Michael Barnett of Barnett Construction of Bellville

1. Remove and replace eleven(11) broken panes of glass in existing windows, \$3300, 30 days to complete
2. Demo and replace one rotten exterior beam under rear porch, \$2840.00, 30 days to complete
3. Demo and replace two layers of rotten flooring in rear of home porch addition, 2650.00, 30 days to complete
4. Remove and replace rear door with a 36 inch wide exterior metal door with new trim for ADA compliance, \$1870.00

Regarding the Property at 863 Hwy 159W:


Council would like to see this demolished within six months with an update in 90 days.

B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF THE CITY ADMINISTRATOR.

17. ADJOURNMENT

The motion was made by Council Member Kendrick and seconded by Council Member Hollon to adjourn at 6:47 p.m. Motion carried unanimously.

ATTEST:


Rachael Lynch, TRMC, CMC
City Secretary


James Harrison, Mayor