



(979) 865-3136

FAX (979) 865-9485

30 S. HOLLAND  
BELLVILLE, TEXAS 77418

**SWIMMING POOL PERMIT APPLICATION**

Date of Application: \_\_\_\_\_ Permit #: \_\_\_\_\_

Property Address: \_\_\_\_\_

Legal Property Owner: \_\_\_\_\_

Owner's Address/City/State/Zip: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**PERMIT FEES:**

1. In-Ground pool Fee - \$100
2. Pool Electrical Fee - \$100
3. Pool Plumbing Fee - \$100

**NOTES:**

The application is non-transferrable.

Permit fees will double if any work is performed without permits.

Work must be started within 180 days of permit issuance date or permit will be null and void.

Re-inspection fees must be paid prior to re-inspection at a cost of \$75.00.

I hereby accept all the above conditions and certify that all statements herein recorded by me are true.

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Date



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## Swimming Pool Permit Requirements

**Drawings Submittal:** 2 Hard Copies and 1 Digital Copy (email plans to [brath@cityofbellville.com](mailto:brath@cityofbellville.com) or Thumb drive) completed permit application form.

1. Site plan must include information as to the location of water, sewer, underground electric and gas service lines on the property. Site plan must include all dimensions, including location of pool in reference to the property lines and distance from structures, all building locations and all easements.
2. Copy of current survey.
3. If any utility lines are being rerouted, such must be shown on the site plan and the responsible party indicated.
4. Pool steel layout must be shown on drawings, along with depth and slopes of pool shown.
5. All benches, steps, and seating area must be formed up and will be inspected at the same time as the pool steel inspection. Approved construction material may be used to form these areas (examples: wire mesh and rebar)
6. All decking is required to be shown in the pool plans. Decking is prohibited in utility easements; pavers are allowed in easements.
7. Provide gas riser diagram.
8. Contract with homeowner must be submitted along with plans.
9. Indicate the type of filter to be used on pool plans when submitting
10. All windows within 5 feet of the edge of the water must be safety glass unless bottom of window is 60 vertical inches above walking or standing surface.

### NOTES:

1. City will contact the pool builder upon approval of the building permit application. Upon notification of approval, plumbing and electrical permits need to be obtained prior to the issuance of the pool permit and prior to starting any work. FEES DOUBLE IF WORK IS PERFORMED WITHOUT PERMITS.
2. All contractors must provide proof of general liability insurance in the minimum amount of \$300,000.00. Certificate of Insurance must list City of Bellville as certificate holder and must be provided directly from the insurance company. If insurance is from an out of state company, it will need to list the job address on the certificate of insurance.
3. Permit holder is responsible for requesting and completing all required inspections.
4. Expansion joints are required 12 Ft on center and at 144 SF intervals.
5. Deck steel should be bonded a minimum of six (6) points around pool.
6. At all times during the construction of the pool, a temporary fence that is at least 36" in height must completely surround the pool. Whenever an inspection is performed and the temporary fence does not completely surround the pool, the pool company will be subject to a citation for violation of IRC 2018 ISPSC.
7. Swimming pools shall comply with the 2018 International Energy Conservation Code.
8. The City of Bellville does not issue credit on water bills for filling of swimming pools.



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**INSPECTION REQUIREMENTS:**

1. **Site Inspection** – Prior to calling in all utilities must be located and marked, and pool location designated.
2. **Main Drain and Pool Steel** – Main drain pressure test required; 25 PSI for 20 minutes.
3. **Deck Steel, Electrical Bond, Electrical Underground and Plumbing** – All electrical systems must comply with the current NEC and related sections. Before any concrete is placed for the pool deck, the placement of steel and the electrical bond shall be inspected and approved. The concrete deck reinforcement shall be a minimum size of three-eighths inch and located no more than eighteen inches on center each way. All electrical wiring and conduit buried in the ground must be inspected prior to covering with dirt. All pool plumbing shall be subjected to a minimum water test of fifteen psi.
4. **Gas Line** – Underground and Gas test; poly gas lines must be buried eighteen inches below the ground with a copper tracer wire not less than 18 gauge.
5. **Gas Fire Pit** – Must operate for 15 minutes successfully before we can final pool.
6. **Barrier Inspection** – Before water is placed in pool, the permanent fence shall be installed, inspected and approved.
7. **Pool Final Inspection** – All pool work must be completed; all fencing in place.



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**SWIMMING POOL BARRIER COMPLIANCE AGREEMENT**

I certify that I am the homeowner at \_\_\_\_\_ (print address)  
and the following pool company \_\_\_\_\_ will be acting as  
the General Contractor installing the pool.

We both agree and understand the following swimming pool barrier will be installed in accordance with the 2018  
ISPSC and inspected before any water is put into the pool.

I understand that if any water is put into the pool before a barrier is placed, inspected, and approved b the City of  
Bellville, a citation will be issued to the General Contractor and the homeowner for each day the violation is not in  
compliance. The amount of the citation per day would be no less than \$500 and no more than \$2,000.

Attached to this agreement is a copy of Section 305 Barrier Requirements from the 2018 ISPSC.

Print Name of Homeowner: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name of Contractor: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**CONDITION OF PERMIT – BUILDERS RISK**

**LOCATION:** \_\_\_\_\_  
\_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_

LET IT BE KNOWN THAT PLACEMENT OF ANY LANDSCAPING, LAWN IRRIGATION EQUIPMENT OR WATER LINES OUTSIDE OF THE ESTABLISHED PROPERTY BOUNDARIES WILL BE AT THE BUILDER'S RISK. NEITHER THE CITY OF BELLVILLE NOR ANY ENTITY WITH ENTITLEMENT TO THE EASEMENTS WILL NOT REMOVE OR REPLACE ANY OF THE AFOREMENTIONED.

By my signature below I understand and agree to the above condition(s).

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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**CERTIFICATION OF HOUSE – POOL PROTECTION DEVICE INSTALLTION**

I certify that I am the homeowner at: \_\_\_\_\_ (print address) and the following swimming pool barrier protection devices have been installed between all doors with direct access to the pool area.

All doors with direct access into the pool shall be equipped with an alarm which produces an audible warning when the door and its screen, if present, are opened. The alarm should sound continuously for a minimum of 30 seconds immediately after the door is opened and be capable of being heard throughout the house during normal household activities. The alarm shall be equipped with a manual means, such as a touchpad or switch, to temporarily deactivate the alarm for a single opening. Such deactivation shall last for not more than 15 seconds. The deactivation switch(es) shall be located at least 54 inches above the threshold of the door.

Printed name of Homeowner: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTARY PUBLIC TO COMPLETE THE REMAINDER OF FORM**

STATE OF TEXAS

COUNTY OF \_\_\_\_\_

BEFORE ME, the undersigned authority, on this \_\_\_\_ day of \_\_\_\_\_ in the year 20\_\_.  
Personally appeared \_\_\_\_\_, known to me to be a credible person and the signer on the foregoing certificate, and who, after being by me duly sworn, did upon his/her oath, state that information contained in such application is true and correct to the best of his/her knowledge and belief.

Notary Seal:

Notary Public in and for \_\_\_\_\_ County

State of Texas

My commission expires: \_\_\_\_\_

**Texas Penal Code Section 37.10 states that a person commits a Class A misdemeanor if they knowingly mark false entries in, or false alteration of, a governmental record or makes or uses any record document or thing with knowledge or it's falsity and with intent that it be taken as a genuine government record.**